

COMPUTER TECHNOLOGY AND INTERNET CONNECTIVITY

Meeting planners and conference guests housed in campus accommodations can obtain access to the worldwide web in one of three ways:

- (1) Use of personally-provided computers and laptops through a paid high-speed Internet connection, either wired or wireless;
- (2) For guests housed in campus accommodations, use of College computer labs located in residence halls; or,
- (3) Use of personally-provided computers and laptops through a telephone line modem connection.

PLEASE NOTE: Access to the College network is limited to contracted meeting planners, session presenters using presentation station technology, and to our guests accommodated in campus housing.

Paid High-Speed Internet Access

Internet connectivity for meeting planners, session presenters, and individual guests staying in campus accommodations is available through ports located in presentation station technology, in residence hall rooms and in some public areas, and via wireless access in some public areas. ***This is a fee-for-service, similar to that provided in most hotels.***

High-speed Internet connectivity will be made available as follows:

- Access is limited to HTTP. Other protocols – such as SMTP/POP – will not be supported. Conference guests who need to access e-mail must use a web-based (HTTP) e-mail service.
- Configuration is limited to individual computers – no routers, hubs, wireless access points, switches, etc.
- Availability is limited to pre-existing wired access ports and/or pre-existing wireless access points. Additional access ports or wireless access points cannot be installed.
- Actual speed/throughput of the high-speed connection is not guaranteed.
- ***Internet connectivity will be made available only to adults – 18 years and older.***

The minimum charge per computer (i.e. per individual account) is \$20. Charges apply for access to either wireless or wired ports. This fee includes the assumption that all knowledge and technical support to complete the connection as outlined below will be provided by the conference group or individual guest. Additional fees will apply at \$50 per man-hour if support is required by Wheaton College Computing Services personnel.

Wired ports are located in the following locations:

- Residence hall rooms (one port per room)
- Fischer Hall main lobby area
- Beamer Center –
 - Coray Alumni Gym
 - Lower Beamer locations
- Billy Graham Center Barrows Auditorium foyer
- Edman Chapel foyer box office
- Edman East Wing
- Sports and Rec Center –
 - King Arena
 - SRC 9, 223, 225 and 255
 - Eckert 154

Wireless access points are located in the following areas:

- Fischer Hall –
 - Main lobby on the 1st floor
 - Lower level

- Traber-Smith Hall –
 - Main lobby on the 1st floor
 - Smith lower level
- Beamer Center (all areas)
- Billy Graham Center, 3rd floor
- Buswell Library
- Harbor House
- McAlister Hall
- Pierce Chapel

Configuring Laptops for Internet Access on Campus

In order to access the Internet through Wheaton College's server, meeting planners and guests must configure their laptops and computers. These instructions will be provided on-site following check-in to residence hall rooms. ***No configuration is necessary prior to arrival on campus.*** Full instructions are provided following the purchase of a user name and password.

Guests accessing the Wheaton College network will be required to acknowledge receipt of and agreement to abide by the College's acceptable use policy for users. This document is provided on-line as a component of your laptop configuration prior to connection to the network.

Internet Access Procedures

- ***Meeting planners and session presenters*** who require connectivity for presentation stations should arrange to purchase user names and passwords through their assigned event manager.
- ***Guests housed in campus residence halls*** may purchase user names and passwords following completion of check-in to their room. User names and passwords for guests accommodated in residence halls are available from Guest Relations Associates (GRA's) located at front desks in Fischer and Traber Halls.
- User names and passwords for ***guests accommodated in Harbor House*** will be available through the Harbor House Hospitality Coordinator.
- Use of the Internet through the College's network – for both wired and wireless access – is limited to meeting planners, session presenters, and guests accommodated in campus housing. ***We are unable to sell user names and passwords to guests staying off-campus.***

Guests may purchase a user name and password for a one-time \$20 fee per individual or computer. Purchase of the user name and password will include verification of age, acknowledgment and agreement to comply with outlined terms and conditions for the use of the Wheaton College network, configuration instructions, and on-line registration instructions.

The \$20 user fee includes College support through on-line instructions following connection to an access port. ***Hardware and interface equipment – including ethernet and network cables – are NOT provided*** (CAT 5 network cables are sold at the College Bookstore). Based upon availability, limited technical support for individual users is available through Computing Services at \$50 per man hour.

Residence Hall Computer Labs and Business Center Services
--

Business center services are available in residence hall computer labs in Fischer, Traber-Smith, and Evans-McManis Halls. Services include access to the Internet, Microsoft software applications, photocopiers, and printers. Printers are operated with cards similar to photocopier cards; print cards are available through GRA's at staffed residence hall desks. The cost for printing and photocopying is a per page cost of \$.10. Formatted diskettes may also be purchased through GRA's.

Residence hall computer labs are available to adults 18 years of age and older who are registered in campus accommodations. Services are available in the Fischer Hall computer lab from

7:00 a.m. to 11:30 p.m., and from 7:00 a.m. to 9:30 p.m. in the Traber-Smith and Evans-McManis computer labs (only Internet access is available in the Evans-McManis computer lab).

Computer labs are access-controlled. Adults attending adult-only conference programs may gain access through their residence hall room-issued KeyMate or keycard. Adults attending youth conferences must exchange their issued room key or key card and KeyMate for a lab-access-programmed KeyMate through a GRA.

Conferences with youth groups may make arrangements through Conference Services for reserved group use of computer labs. Use of the lab by minor guests requires both conference group-provided adult supervision and monitoring by College Computing Services personnel. Reservations may be made on an hourly basis at a cost of \$50 per hour per lab.

Guests accessing the Wheaton College network through residence hall computer labs will be required to acknowledge receipt of and agreement to abide by the College's acceptable use policy for users. This document is provided on-line as a part of the log-in process prior to connection to the network.

Modem Connections

Phone lines in individual residence hall rooms are capable of providing Internet connectivity only if phones are not permanently mounted to wall surfaces. Guest's laptop-installed modem programming must allow for dialing through use of a calling card and 800 number.

A number of campus phone lines are available for programming to provide modem connections. Guests who bring laptops, notebooks or personal computers equipped with modems may then contact their Internet service provider through a local contact number.

Conference programs whose reserved facilities include any of the following locations may request phone line activation to allow for dial-up Internet connectivity. ***This is a service that must be arranged by contract with the conference group – individual guests cannot make these arrangements.***

Anderson Commons, lower level [2 lines]	Graham Center Barrows foyer [3 lines]
Blanchard Hall, room 323 [2 lines]	Graham Center Wilson Suite (432) [multiple lines]
Edman Chapel foyer [1 line]	McManis Hall, room L18 (lower level) [2 lines]
Edman East Wing [2 lines]	Fischer Hall main lobby area*

(*A single line is available only on dates when not required for check-in registration purposes.)

Line programming must allow for calls within the local area and guests will need to know the local phone number of their Internet service provider. Charges for programming and for all calls made from the line will be billed to the conference group in the final billing. Monitoring line use for length of time of connectivity and/or establishment of any policies or regulations regarding line use is solely the responsibility of the conference group.

College support for this service is limited to provision of the cord and attached phone jack from the wall location, along with a table and chairs at which guests or conference groups may set up their PC's or notebooks. Hardware, interface equipment, modems, and technical support are not available from the College and should be communicated as being the responsibility of the individual users and/or the conference group providing this service.